

RITE OF ELECTION PROCEDURES

February 26, 2012

The Archdiocesan Rite of Election begins at **3 pm**. Please arrive at **2:15 pm** for registration and rehearsal. There will be reserved seating for the catechumens, candidates and their sponsors/godparents. Please ask all other family members and guests to sit in the unreserved sections. Please look for the name of your parish on the end of the pew in the center aisle. If there are people in your group with special needs, please call in advance or send a note with your registration form.

Have catechumens/ candidates and sponsors sit together. Catechumens may choose to have either their Godparent or sponsor for the Rite of Election.

- a. Coordinators, please be sure all catechumens and candidates are wearing a clearly visible name tag with printing or typing large enough for the Archbishop to read their **name** and **parish** when he greets them. **Coordinators are responsible to provide the name tags.**
- b. A presenter from each parish reads the names of the catechumens. The catechumens are to stand as they are called by name. When the Archbishop invites the catechumens to sign the Book of the Elect they are to come forward to the altar with their sponsor. There will be 4 books placed on tables in front of the altar. A liturgical guide will signal you to come forward.
- c. The sponsors are to keep their right hand on the shoulder of the catechumen during the signing of the Book of the Elect. After signing of the Book the catechumen and sponsor return to the pew and remain standing. After all have signed the Book and have returned to their pews, the Archbishop will call the catechumens to Election after which all sit down.
- d. A presenter from each parish reads the names of the candidates for Full Communion and places the rolled scroll in the large basket. If you wish to reclaim your scroll please remember to do so at the end of the ceremony.
- e. The personal greeting between the elect/candidates with the Archbishop will happen at the end of the ceremony.
- f. Parking is behind the Cathedral and in the Aetna parking lot to the right of the chancery parking lot. Parking on side streets is limited.
- g. Bathrooms are mid-level. There is one handicapped bathroom on the main level.
- h. Water fountains are not available
- i. Telephones are not available. Remind people to turn off cell phones.
- k. Guests seat themselves in those pews that are not reserved.
- l. The presenters have seats in a designated section.